

Ethical Guidelines for Authors

Duplicate Publication

It is unethical for authors to submit multiple similar manuscripts for publication at a time. It is also unethical for authors to submit a manuscript that has already been published or is in the process of review elsewhere. Excessive fragmentation of the authors' work into multiple manuscripts is not accepted. Submission of a full paper following the author's preliminary work is permitted only when such publication is properly informed to the Journal Editor at a stage of submission.

Reproducibility, Plagiarism and Falsification

Authors must report their work accurately and precisely in order to be reproduced by other researchers independently. Plagiarism and falsification in any parts of the submitted paper are serious offences to the scientific community and must be strictly avoided. Authors are also requested to provide proper references associated with their work, including the authors' relevant previous work published elsewhere.

Authorship

The co-authors should be limited to those who have sufficiently contributed to the content of the work in

responsible and accountable manners. The corresponding author must confirm that submission of the manuscript has been approved by all co-authors. The author's name will appear in the paper as is written in the submitted manuscript. No changes in the list of the authors are acceptable in the processes of revision and proofreading without permission by the Journal Editor.

Conflict of Interest

Authors must disclose conflicts of interest and state all funding sources that have supported the work.

Human and Animal Subjects

In the experimental section, authors must briefly state that any study involving human and animal subjects has been conducted in accordance with the relevant laws and the rules approved by the institutional committee. For a study related to human subjects, authors must clearly describe informed consent that has been obtained for all subjects.

Safety

Authors are strongly requested to give information in the manuscript on chemicals and procedures that could raise safety problems upon their usage.

Ethical Guidelines for Editors

(1) Editors should handle submitted manuscripts in a confidential manner and ensure prompt and fair review processes.

(2) Editors should decide on the disposition of a submitted manuscript, either accept or reject, based on its scientific importance, originality, clarity, and relevance to the interest of *Analytical Sciences*.

(3) Editors should take necessary action if any scientific misconduct is revealed; this may include the withdrawal of a paper published in *Analytical Sciences*.

(4) Editors should fairly respond to any appeal concerning the rejection of a submitted manuscript from an author.

Ethical Guidelines for Reviewers

(1) Reviewers should deal with all manuscripts in a confidential manner.

(2) Reviewers should return a manuscript to the Editors in the case that a conflict of interest is found.

(3) Reviewers should judge each manuscript in a timely manner without any bias, and report their

judgment to the Editors in a logical, concise, and explicit fashion.

(4) Reviewers should inform the Editors of all important details without any delay, if any plagiarized material or falsified data is discovered in a submitted manuscript.
